



Employment Practices



How to Present Yourself Professionally

4 Session Series
Sept 4, 11, 18, 24

MIIA is adding a new training to its popular Rockie Blunt Leadership Series " Building Better Workplace Skills." The guiding principle behind this program is that anyone in any organization, regardless of their present position, can perform their duties with a leadership mindset. The specific topics in this program will help you develop that mindset.

The new series - Module 4 entitled " How to Present Yourself Professionally", shifts things a bit from supervisor/employee interaction to the skills needed both as a leader and a professional.

Registration for session 1 will automatically register you for all 4 sessions. Participants must be present and on camera for all 4 sessions to receive credit.

Module 4 - "Presenting Yourself Professionally" consists of 4 sessions covering the following topics:

Session 1

- Unlearning Self Defeating Habits and Beliefs

Session 2

- Communicating with greater confidence
- Composing effective emails

Session 3

- Making Successful Oral Presentations
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Session 4

- Building Your Networking Skills

Reward Credits Participation in this entire webinar series qualifies the MIIA member for 1% MIIA Rewards credit under the Public Officials, School Board or Law Enforcement category.

Accommodations For alternative formats, and reasonable modification requests please contact [us](#). **Reward Credits** This training

DATE & TIME

Sept 4, 11, 18, 24
 All sessions: 1:30 PM- 3:00 PM

LOCATION

Virtual - link to join will be sent

Register Here



PRESENTER

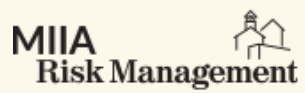
Rockie Blunt EdD, president of Blunt Consulting Group, has built a reputation as a dynamic presenter

and skillful facilitator. The cornerstone of his approach is establishing a comfortable, supportive atmosphere in which his clients develop self-confidence and enhance their capacity to learn. Rockie's approach is summed up this way: "I don't teach people. I help them learn."

He has a bachelor's degree from Yale University, a master's from Clark University, and a doctorate in Human Resource Education from Boston University.

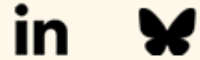
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