



Employment Practices



How to Present Yourself Professionally

4 Session Series

Oct 1, 8, 15, 22

MIIA is adding a new training to its popular Rockie Blunt Leadership Series "Building Better Workplace Skills." The guiding principle behind this program is that anyone in any organization, regardless of their present position, can perform their duties with a leadership mindset. The specific topics in this program will help you develop that mindset.

The new series - Module 4 entitled "How to Present Yourself Professionally", shifts things a bit from supervisor/employee interaction to the skills needed both as a leader and a professional.

Registration for session 1 will automatically register you for all 4 sessions. Participants must be present and on camera for all 4 sessions to receive credit.

Module 4 - "Presenting Yourself Professionally" consists of 4 sessions covering the following topics:

Session 1

- Unlearning Self Defeating Habits and Beliefs

Session 2

- Communicating with greater confidence
- Composing effective emails

Session 3

- Making Successful Oral Presentations
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Session 4

- Building Your Networking Skills

Reward Credits Participation in this entire webinar series qualifies the MIIA member for 1% MIIA Rewards credit under the Public Officials, School Board or Law Enforcement category.

Accommodations For alternative formats, and reasonable modification requests please contact [us](#). **Reward Credits** This training qualifies the MIIA member for

DATE & TIME

Oct. 1, 8, 15, ,22

All sessions: 1:30 PM- 3:00 PM

LOCATION

Virtual - link to join will be sent

[Register Here](#)



PRESENTER

Rockie Blunt
EdD, president of
Blunt Consulting
Group, has built a
reputation as a
dynamic presenter

and skillful facilitator. The cornerstone of his approach is establishing a comfortable, supportive atmosphere in which his clients develop self-confidence and enhance their capacity to learn. Rockie's approach is summed up this way: "I don't teach people. I help them learn."

He has a bachelor's degree from Yale University, a master's from Clark University, and a doctorate in Human Resource Education from Boston University.

Disclaimer: The material contained herein is intended for general informational purposes only. It is not intended as legal advice and should not be construed as such. Any inquiries concerning Massachusetts law should be directed to a city solicitor, town counsel or other licensed attorney.





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