



How to Investigate a Title IX Complaint in K-12 Schools Part One

Wednesday, January 10, 2024
10:30 a.m. - 12:30 p.m.
Virtual Training
(join link will be sent separately)

This is Part One of a 2- Part series

Participation in this training requires prior participation in the Title IX Overview training offered on December 5th 2023 or September 27, 2023.

To receive an attendance certificate for this training you must participate individually and remain on camera. If you do not have a camera on your computer, you may use the zoom app on your phone.

This two-part workshop is designed for school personnel and other individuals responsible for investigating Title IX complaints and requires basic knowledge of the Title IX process under the governing 2020 regulations. It will cover investigation timelines and strategies; strategizing, preparing for, and conducting interviews of parties and witnesses; how to gather evidence; and how to write an Investigation Report, including standard of proof, review of relevant evidence and referral to Decision Maker. The workshop will incorporate interactive exercises or a case study.

This Part One will include the investigator's role in the grievance process, grievance process requirements, the definition of Sexual Harassment, bias and conflicts of interest and investigation preliminaries.

Audience: Asst. Superintendents, Asst. Principals, School Resource Officers, Title IX Coordinators & Team Members, Human Resource personnel, School-based Administrators, and anyone else responsible for investigating T.IX complaints.

Attendance at this seminar qualifies the MIIA member for .5% credit under the FY24 MIIA Rewards Program under Public Officials Liability, School Board Liability or Law Enforcement Liability categories.

About the Presenter



JUDY LEVENSON Judy Levenson is Principal at the Law Office of Judy Levenson. She is an experienced attorney, investigator and trainer in the areas of schools and education law, civil rights, and municipal and ethics law. She is ATIXA-Certified to serve as a K-12 Title IX Consultant/Trainer, Investigator, Hearing Officer and Decision-Maker. Judy provides customized legal compliance training programs about Title IX and other civil rights and school law issues. Additionally, she conducts impartial, external investigations of complaints of Title IX violations, discrimination and bullying and serves as an independent hearing officer in administrative proceedings. Judy's pragmatic approach is informed by her prior work in the Civil Rights Division of the Mass. Attorney General's Office, as General Counsel to the State Ethics Commission and as a partner with Brody, Hardoon, Perkins & Kesten, LLP.

