



MIIA Professional Development Training

Management 101: Management Training For The Newer Manager

Date:

December 28, 2018

Time:

10:00-11:30am

Presenter:

Allan Marsh, MBA

Location:

School Administration
Building
36R Bartlet Street
Andover, MA

Contact:

Thersa Peznola
978-623-8947

Theresa.peznola@andoverma.us

To Register:

Go to www.emiia.org and
click on "Training Calendar"

This program will address the basic elements of management for the new manager. Topics to be addressed include transitioning to the managerial role, communication skills for managers, and supervising troubled employees. Each component of the program will provide managers with specific skills, theoretical background on managerial styles and strategies, and exercises to practice skills.

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