



Employment Practices



Rockie Blunt: Building Better "Workplace Skills" 4 part Program

Session 1- May 7, Session 2- May 15

Session 3- May 22, Session 4- May 29

Registration for session one automatically registers you for all 4 sessions

[Register here for entire series](#)

All sessions are in zoom format : 1:00 p.m. – 2:30 p.m.

Must remain on camera & attend all 4 sessions to receive a certificate or MIIA Rewards credit.

This program, designed as a follow-up to MIIA's "Supervisory Skills" series contains three modules: "Developing Yourself," "Developing Others," and "Developing Your Department or Organization. This series "Developing Yourself", is the first module. The guiding principle behind this program is that anyone in any organization, regardless of their present position, can perform their duties with a leadership mindset. The specific topics in this program will help you develop that mindset.

This is a 4- part virtual training series. MIIA Rewards credit will only be awarded for participation in the entire series.

Registration for session one will automatically register you for all 4 sessions. These sessions are very interactive so in order to receive a training certificate, all participants must remain on camera

Rockie Blunt, EdD, president of **Blunt Consulting Group**, has built a reputation as a dynamic presenter and skillful facilitator. The cornerstone of his approach is establishing a comfortable, supportive atmosphere in which his clients develop self-confidence and enhance their capacity to learn. Rockie's approach is summed up this way: "I don't teach people. I help them learn."

He has a bachelor's degree from Yale University, a master's from Clark University, and a doctorate in Human Resource Education from Boston University.

Session One: Building Your Emotional Intelligence

- The components of emotional intelligence
- Increasing emotional intelligence
- Handling stress

Session Two: Managing Your Time & Getting Organized

DATE & TIME

Wednesday May 7

1:00 PM to 2:30 PM

LOCATION

Virtual Must remain on camera to participate



PRESENTER

Rockie Blunt, EdD, president of Blunt Consulting Group, has built a reputation as a dynamic presenter and skillful facilitator. The cornerstone of his approach is establishing a comfortable, supportive atmosphere in which his clients develop self-confidence and enhance their capacity to learn. Rockie's approach is summed up this way "I don't teach people, I help them learn."

He has a bachelor's degree from Yale University, a

Managing your time and getting organized

- Prioritizing tasks
- Controlling interruptions

Enhancing your professionalism

- Avoiding office politics
- Producing quality work
- Continually update your skills and knowledge

Session Three: Communicating With Different Personalities

- Identifying your style
- Adjusting to other people's styles

Session Four: Building Positive Workplace Habits

Exercising Power and Influence

Building positive workplace habits

- Breaking old habits
- Reinforcing new habits

Exercising power and influence

- Types of power
- Earning people's trust
- Being persuasive

Reward Credits Participation in this entire series qualifies the MIIA member for 1% MIIA Rewards credit under Public Officials Liability, School Board Liability or Law Enforcement Liability categories.

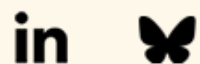
Accommodations For alternative formats, interpreters, or reasonable modification requests please contact Mary Ann Marino at 781-223-1870 at least 48 hours in advance.

Disclaimer: The material contained herein is intended for general informational purposes only. It is not intended as legal advice and should not be construed as such. Any inquiries concerning Massachusetts law should be directed to a city solicitor, town counsel or other licensed attorney.



Massachusetts Interlocal Insurance Association
617-426-7272 • www.emiia.org
Nonprofit, Locally based, Member driven

FOLLOW US:



MIIA | 3 Center Plaza Suite 610 | Boston, MA 02108 US

[Unsubscribe](#) | [Update Profile](#) | [Constant Contact Data Notice](#)