

## TECHNICAL TRAINING



### SUCCEEDING AS A FOREMAN V

Turning Theory Into Action

Thursday, April 21, 2016

North Adams City Hall

10 Main Street

9:00 a.m.- 3:00 p.m.

(Registration / Continental breakfast 8:45 a.m.)

Lunch included

Previous Succeeding as a Foreman workshops have discussed ways to manage, motivate and communicate with others in your workplace. Those sessions analyzed a number of difficult situations you face on a daily basis. Foreman V concentrates on the actual, specific steps needed to turn those problems into solutions. We will discuss positive attitude, determination, professionalism, and how to take initiative to make your department more productive.

#### Topics:

- \* Seeing Yourself as a Leader
- \* Professionalism and Personal Power
- \* Handling Difficult Conversations
- \* Developing a Personal Action Plan

#### LOCATION

North Adams

#### PRESENTER

Blunt Consulting Group

Rockie Blunt, Ed.D.  
Trainer

Rockie Blunt, Ed.D.  
Rockie Blunt is president of Blunt Consulting Group, a West Boylston-based firm that offers management and organizational communications training and consulting services to companies and organizations throughout New England. He has worked extensively with municipal and state agencies, and has built a reputation as a lively speaker who delivers informative seminars.

### **Who Should Attend**

The program is open to all foremen or supervisors who are responsible for the day-to-day management of field operations for their towns. Whether you are a veteran foreman or someone who hopes to achieve that position in the future, you will benefit from this program.

Although this is the fifth in a series of Succeeding as a Foreman workshops, attendance in any of the previous four sessions is NOT a prerequisite for Foreman V.

Attendance at this seminar qualifies the MIIA member for 2% credit under the FY16 Public Officials category.

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