

# Risk Management Grant



MIIA  
Risk Management 

## OVERVIEW

MIIA is pleased to announce the FY27 Annual Risk Management Grant, marking our 25th year of supporting members' risk management and loss control.

We continue to focus on empowering members to effectively address evolving weather patterns, employee health and safety, and cybersecurity threats. MIIA understands the current financial constraints municipalities face and the need for dedicated resources. This grant supports members by providing funding for critical risk management and loss control initiatives tied to their MIIA insurance coverage.

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### What is the purpose?

- To encourage proactive risk management practices throughout our membership.

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### Goals

- To offer financial support to member groups to help mitigate the impact of property-related risks, employee health and safety concerns and cyber threats.

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### Who can apply?

- MIIA P&C or Workers Compensation member may apply for items related to their coverage.

## Guidelines and requirements

- All members must discuss grant request with their risk manager prior to submittal of grant or grant will not be considered. This discussion should include the risk manager's review of any outstanding mandatory and advisory risk management recommendations, if applicable.
- Consideration will be given to high priority areas of program-wide risk such as Property/Facilities Management, Cybersecurity and Employee Health and Safety and/or member-specific loss areas.
- Preference will be given to members who consistently work with their MIIA Risk Manager to review their loss history and implement proactive risk management strategies.
- Grant requests must align with a line of insurance coverage MIIA provides to your municipality, in accordance with MGL Chapter 152. Please note that items related to police and/or fire injured on duty are not eligible.
- The grant must be used for a service or equipment related to a potential covered loss.
- Grants cannot be applied retroactively to activities already completed or in progress, or for equipment already purchased.
- Grant funds are restricted to the purchase of items specified in the grant application.
- All eligible estimates and invoices must be from a U.S.-based company, as we cannot process foreign invoices for grants.
- Members are ineligible for the same grant received the previous year, unless pre-approved by a MIIA Risk Manager. Excluded items include travel expenses, wages (including overtime), and software annual renewal costs.

## Funding

MIIA members are eligible to apply for grant(s) up to a total of \$10,000 per municipality. The total funding available for this grant program is \$1 million. **Please note that MIIA pays all vendors directly.** To submit your online application, please follow these steps:

- Visit [www.emiia.org](http://www.emiia.org). Click on the *Risk Management Programs & Resources* > select *Grants* > *Grant Application* to begin the application. Once you start the application, you'll receive a link so that you can return and complete it. **Please do not start a new grant application.**
- Upload vendor estimates and click the button to send the grant application to your Chief Municipal Officer and Chief Procurement Officer for signatures via the online system. You'll be automatically notified once these signatures have been added, so that you can click the red button to submit your grant application.
- We'll send you an email with a copy of your completed grant for your records.

## FY27 MIIA Grant Application (Example only —please submit via the [online application](#).)

### What may be funded through the risk management grant?

	Amount Requested	Purpose (Item requested)
<b>Property</b>		
Boiler room upgrades — CO detectors, shut-off valves, pressure relief valve replacement, external shut-off switches along with service upgrades to sump pumps.		
Building drainage surveys, civil and stormwater engineering consulting and building envelope assessments. Final report of findings must be submitted.		
Conduct a detailed roof inspection using a roofing expert or drone inspection vendor, including thermographic evaluation where appropriate. For coastal properties, specifically assess roof fasteners for hurricane resilience. The final report of findings must be submitted.		
Convective storm analysis and protection — attenuators/surge protections		
Enhanced Dry System Sprinkler (EDSS) Inspection — third-party vendor must identify pipe sloping, map concerned locations and low-point draining, etc. Please refer to MIIA's EDSS Inspection Guidelines.		
Facilities management preventative maintenance software. (e.g., Operation Hero, Master Library, Brightly, FMX, etc.)		
Facilities management training		
Hire a qualified professional to support the collection, validation, and organization of asset data for building systems and components. These services will aid in the effective long-term management and maintenance of facility assets.		
HVAC evaluation by a qualified contractor — maintenance inspection, quality control testing and/ or evaluation of HVAC controls, including rooftop units, balancing/pressure, and other equipment		
Implement facility asset management software to streamline asset inventory, tagging, capital planning, work order management, and preventative maintenance (e.g., True Data Ops).		
Insulation upgrades — wet and dry sprinkler systems, plumbing penetrations, envelope vulnerabilities, and any other building deficiencies. (Example: closets, crawl spaces, attics, foyers, vestibules, etc.)		
North American Technician Excellence (NATE) certification		
Other specialty heating scenarios: installation of additional heating and or insulation for pipe freeze up prevention (Example: additional heating units for vestibules, foyers, electric baseboards, Modine heaters, fan coil units, draft curtains, etc.)		
Preventive maintenance waterline inspection and replacement by a licensed plumber.		
Professional thermographic inspections specifically targeting building envelope and hidden and remote areas with insulation deficiencies and other vulnerabilities.		
Property loss prevention equipment: flammable storage cabinets, flammable rag disposal containers, grated ceiling vents, lightning mitigation, moisture meters, low and high temperature alarms, sprinkler cages, etc.		
Roxbury Community College Facilities Maintenance Training (supported by MFAA)		

	Amount Requested	Purpose (Item requested)
†Thermography cameras and moisture meters to assist in identifying hidden and remote areas vulnerable to arctic air intrusion.		
Unit ventilator inspection, maintenance, testing and upgrades by a contractor		
Water loss prevention and mitigation: water isolation shut-off valves, water loss deployment kits, water flow sensors		
<b>Cyber</b>		
Cyber risk prevention — assessments, social engineering training, multi-factor authentication (initial installation only), software patches, software backup, endpoint detection and response (EDR) and behavior-based malware and governance software		
CyberTrust Massachusetts programs and services — Critical Security Controls Assessment, Managed Detection and Response (MDR), Extended Detection and Response, Application Control, ZeroTrust Solutions and MS-ISAC membership.		
Payment of MS-ISAC annual dues		
Subscriptions to Tyler Technologies Endpoint, MDR, and Continuous Vulnerability Scanning services from EOTSS/OMST, extending the initial 60-day pilot.		
<b>General Liability</b>		
Certified Playground Safety Inspector (CPSI) certification		
Purchase barriers to protect municipal assets and persons from vehicular intrusion: jersey barriers, bollards, etc. (subject to \$5K limit)		
Sewer maintenance program related equipment and service such as cameras, assessments, etc.		
<b>Automobile</b>		
Backup cameras		
Dump body alarm indicators		
Fire, Police Driver Train-the-Trainer program		
Fleet maintenance software		
Height detection sensors		
Proximity alert systems		
Telematics including GPS tracking, software and driver training systems		
<b>Law Enforcement Liability</b>		
Blue Voice or comparative platform (initial subscription)		
Cameras: body, dash & CCTV (Must have supporting policy to qualify.)		
Law enforcement scenarios simulator		
<b>Public Officials and School Board</b>		
School board liability training and programs		
Leadership Training Matters program		
MCAD courses for EEO professionals: series of train-the-trainer courses		

	Amount Requested	Purpose (Item requested)
<b>Workers Compensation</b>		
Bucket truck — self-rescue or bail-out kit (ANSI Z359.4 – 2013)		
† Chainsaw kit with duffle bag — helmet, chaps, gloves and vest (meet applicable ANSI Standards) and first aid /trauma kits		
† Communication equipment for forestry and DPW		
Competency-based training program (e.g., Soteria EHS) covering awareness, demonstrated hands-on training and evaluation, and long-term program sustainability.		
* † Confined space entry and communication equipment — tripod/rescue, multi-gas monitor, calibration kit, blower, guardrails		
Eye protection (ANSI Z87.1 2020) maximum award \$500		
† Ladders (Applicable ANSI standard to type of ladder)		
* † Lockout/Tagout kits		
OSHA HAZWOPER training		
† Personal fall protection equipment (ANSI Z359) with system components compatible within manufacturer		
QBS behavioral safety or similar program (de-escalation strategies targeting assaults, bites, etc.)		
† Rooftop guardrail system (permanent or portable) — meet applicable OSHA 29 CFR 1910/1926		
Safety equipment: manual material handling devices (carts, dollies), hot sticks, hydraulic lift gates, manhole cover lifts, multi-gas meters, personal voltage detector, etc.		
Slip-resistant and/or anti-fatigue mats		
† ■ Trench shoring, shields or boxes with applicable tabulated data (RPE stamped)		
* † Work zone safety: trailer, cones, measuring wheel, signs, sign stands (does not include message boards) This option may be submitted every three years.		

\* Written Program      † Equipment List      ■ Training Required by Vendor

How will this grant be used to continue or enhance your risk management efforts?

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MIIA Member

Phone

Contact

Email

Department

Date

**Chief Procurement Officer**

**Chief Municipal Officer**

Signature

Signature

Date

Date

## Additional Guidelines

### Documentation:

- Applicants should upload a detailed vendor estimate for each requested item or service. MIIA handles all vendor payments directly. To process your payment, we require you to upload the vendor's W-9 form and invoice to the Risk Management grant database.
- Two signatures are required: Chief Municipal Officer and Chief Procurement Officer attesting that all state and local purchasing regulations and guidelines are followed.

### Deadlines:

1. The deadline for submission is May 14, 2027 or when grant funding is reached.
2. Bi-weekly grant review approval process begins July 23 and continues until the \$1M funding allocation is reached. MIIA will provide notice of grant approval or denial as applications are reviewed.
3. The MIIA-funded portion of grant projects must be completed and submitted within 60 days of grant approval. Final invoice(s) must be submitted with the grant benefit statement and will be paid upon receipt.

A grant submission does not guarantee a grant award.

## Questions?

For any questions, please contact your MIIA Risk Manager, Mary Ann Marino at [mmarino@mma.org](mailto:mmarino@mma.org) or Lin Chabra at 617-838-5941 (cell) / [lchabra@mma.org](mailto:lchabra@mma.org). We look forward to receiving your application and supporting your initiatives to enhance workplace safety.