



DISCRIMINATION AND HARASSMENT SOLUTIONS LLC

Interview opening:

Identify yourself and your role.

Legal right to have counsel and or union representative. (Respondent)

Give a copy of the allegations if there is a written complaint. (Respondent)

If you are found to have violated the P&P or R&R discipline will be meted out accordingly.
(Respondent)

Can't guarantee confidentiality but will do so to the extent practicable.

I haven't reached any conclusions yet as I am still gathering information.

I won't report my findings to you but to the Town Manager.

The Town's policy prohibits retaliation and it will not be tolerated.

Encourage you not to discuss with anyone except a union representative or counsel.

Expect that you will tell the truth.

Any questions before we begin?