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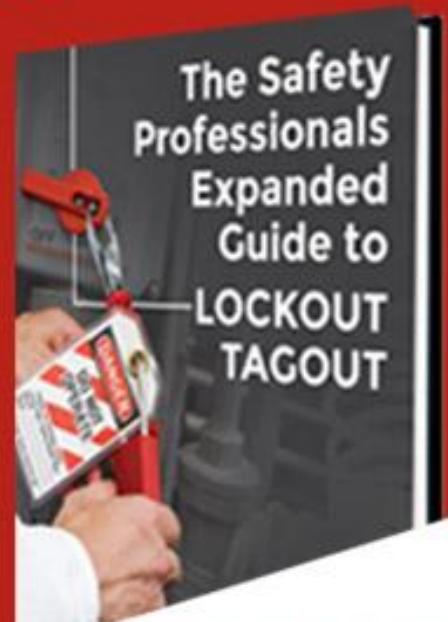
Nonprofit
Locally based
Member driven

Serving Massachusetts communities since 1982

LOTO Solutions

Take Your Lockout Program Beyond Compliance

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GUIDEBOOK >**



 **BRADY**

ENERGY SOURCE	ENERGY SOURCE
	ELECTRICAL 480 VAC
	WATER
	CHEMICAL Or COOLANT
	STEAM
	PNEUMATIC
	NATURAL GAS
	HYDRAULIC
	MECHANICAL

 SAFETY FIRST	HONDA OF CANADA MFG., INC. LOCKOUT PLACARD	
	LOCATION DEBURR HPC COLUMN Y-2	
	NOTICE	
<p>Dear customer, this machine is yours. You have had LOCK OUT. LOCK OUT = "DO NOT OPERATE". Be sure to use this procedure to prevent any damage to this equipment.</p> <ul style="list-style-type: none"> Reads a lockout tag, following process in Deburr locking out procedure. Use one standard equipment tag required. The lockout tag is to be placed on the circuit breaker or switch. When removing lock, lockout tag must be safety stored. Customer must have a lockout tag issued. Do not bypass lock. 	<p>Before installing the equipment, do any applicable site specific lockout tagout even if complete.</p> <ul style="list-style-type: none"> Each employee working on the machine will utilize lockout tags to appropriate lockout points or use appropriate group lockout method with lockout tags. Each employee will be assigned operator authority codes and unique locks. Lockout tags will be placed on each lock. Ensure all stored energy is off before performing lockout tags. Do not use key body parts to clear pads. 	
100 DEB <p>— Bus = Power Bus — Motor Starters and Relays — Solenoid Plungers / Valves</p> <p>DEBURR HPC COLUMN Y-2 (100 DEB) - 100 DEB - 100 DEB - 100 DEB</p>		
ENERGY SOURCE AND TYPE ELECTRICAL 480 VOLTS	LOCKOUT LOCATION E1 HPC DEBURR CIRCUIT ELECTRICAL DISCONNECT	PROCEDURE FOR LOCKOUT OUT CIRCUITS TO BE REVERSED PLACE E1 DISCONNECT SWITCH IN THE OFF POSITION AND APPLY SAFETY LOCK. SHUT OFF ELECTRICAL POWER TO THE HPC DEBURR CIRCUITS.
		VERIFY PROCEDURE USE A MULTIMETER TO TEST THE 480V ELECTRICAL CIRCUITS TO ENSURE THEY ARE NOT POWERED. THEY SHOULD NOT TURN ON ANY OTHER EQUIPMENT. TURN OFF AND REMOVE THE ENERGY SOURCE.
ENERGY SOURCE AND TYPE ELECTRICAL 480 VOLTS	LOCKOUT LOCATION E2 HPC DEBURR CIRCUIT ELECTRICAL DISCONNECT	PLACE E2 DISCONNECT SWITCH IN THE OFF POSITION AND APPLY SAFETY LOCK. SHUT OFF ELECTRICAL POWER TO THE HPC DEBURR CIRCUITS.
		VERIFY PROCEDURE USE A MULTIMETER TO TEST THE 480V ELECTRICAL CIRCUITS TO ENSURE THEY ARE NOT POWERED. THEY SHOULD NOT TURN ON ANY OTHER EQUIPMENT. TURN OFF AND REMOVE THE ENERGY SOURCE.
ENERGY SOURCE AND TYPE ELECTRICAL 480 VOLTS	LOCKOUT LOCATION E3 HPC DEBURR CIRCUIT ELECTRICAL DISCONNECT	PLACE E3 DISCONNECT SWITCH IN THE OFF POSITION AND APPLY SAFETY LOCK. SHUT OFF ELECTRICAL POWER TO THE HPC DEBURR CIRCUITS.
		VERIFY PROCEDURE USE A MULTIMETER TO TEST THE 480V ELECTRICAL CIRCUITS TO ENSURE THEY ARE NOT POWERED. THEY SHOULD NOT TURN ON ANY OTHER EQUIPMENT. TURN OFF AND REMOVE THE ENERGY SOURCE.
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ENERGY SOURCE AND TYPE E7 HPC DEBURR CIRCUIT ELECTRICAL DISCONNECT	LOCKOUT LOCATION E7 HPC DEBURR CIRCUIT ELECTRICAL DISCONNECT	PLACE E7 DISCONNECT SWITCH IN THE OFF POSITION AND APPLY SAFETY LOCK. SHUT OFF ELECTRICAL POWER TO THE HPC DEBURR CIRCUITS.
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ENERGY SOURCE AND TYPE E8 HPC DEBURR CIRCUIT ELECTRICAL DISCONNECT	LOCKOUT LOCATION E8 HPC DEBURR CIRCUIT ELECTRICAL DISCONNECT	PLACE E8 DISCONNECT SWITCH IN THE OFF POSITION AND APPLY SAFETY LOCK. SHUT OFF ELECTRICAL POWER TO THE HPC DEBURR CIRCUITS.
		VERIFY PROCEDURE USE A MULTIMETER TO TEST THE 480V ELECTRICAL CIRCUITS TO ENSURE THEY ARE NOT POWERED. THEY SHOULD NOT TURN ON ANY OTHER EQUIPMENT. TURN OFF AND REMOVE THE ENERGY SOURCE.
ENERGY SOURCE AND TYPE E9 HPC DEBURR CIRCUIT ELECTRICAL DISCONNECT	LOCKOUT LOCATION E9 HPC DEBURR CIRCUIT ELECTRICAL DISCONNECT	PLACE E9 DISCONNECT SWITCH IN THE OFF POSITION AND APPLY SAFETY LOCK. SHUT OFF ELECTRICAL POWER TO THE HPC DEBURR CIRCUITS.
		VERIFY PROCEDURE USE A MULTIMETER TO TEST THE 480V ELECTRICAL CIRCUITS TO ENSURE THEY ARE NOT POWERED. THEY SHOULD NOT TURN ON ANY OTHER EQUIPMENT. TURN OFF AND REMOVE THE ENERGY SOURCE.

ENERGY SOURCE AND TYPE	LOCKOUT LOCATION	PROCEDURE FOR LOCKOUT OUT CIRCUITS TO BE REVERSED	VERIFY PROCEDURE
ELECTRICAL 480 VOLTS	E1 HPC DEBURR CIRCUIT ELECTRICAL DISCONNECT	PLACE E1 DISCONNECT SWITCH IN THE OFF POSITION AND APPLY SAFETY LOCK. SHUT OFF ELECTRICAL POWER TO THE HPC DEBURR CIRCUITS.	USE A MULTIMETER TO TEST THE 480V ELECTRICAL CIRCUITS TO ENSURE THEY ARE NOT POWERED. THEY SHOULD NOT TURN ON ANY OTHER EQUIPMENT. TURN OFF AND REMOVE THE ENERGY SOURCE.
ELECTRICAL 480 VOLTS	E2 HPC DEBURR CIRCUIT ELECTRICAL DISCONNECT	PLACE E2 DISCONNECT SWITCH IN THE OFF POSITION AND APPLY SAFETY LOCK. SHUT OFF ELECTRICAL POWER TO THE HPC DEBURR CIRCUITS.	USE A MULTIMETER TO TEST THE 480V ELECTRICAL CIRCUITS TO ENSURE THEY ARE NOT POWERED. THEY SHOULD NOT TURN ON ANY OTHER EQUIPMENT. TURN OFF AND REMOVE THE ENERGY SOURCE.
ELECTRICAL 480 VOLTS	E3 HPC DEBURR CIRCUIT ELECTRICAL DISCONNECT	PLACE E3 DISCONNECT SWITCH IN THE OFF POSITION AND APPLY SAFETY LOCK. SHUT OFF ELECTRICAL POWER TO THE HPC DEBURR CIRCUITS.	USE A MULTIMETER TO TEST THE 480V ELECTRICAL CIRCUITS TO ENSURE THEY ARE NOT POWERED. THEY SHOULD NOT TURN ON ANY OTHER EQUIPMENT. TURN OFF AND REMOVE THE ENERGY SOURCE.
ELECTRICAL 480 VOLTS	E4 HPC DEBURR CIRCUIT ELECTRICAL DISCONNECT	PLACE E4 DISCONNECT SWITCH IN THE OFF POSITION AND APPLY SAFETY LOCK. SHUT OFF ELECTRICAL POWER TO THE HPC DEBURR CIRCUITS.	USE A MULTIMETER TO TEST THE 480V ELECTRICAL CIRCUITS TO ENSURE THEY ARE NOT POWERED. THEY SHOULD NOT TURN ON ANY OTHER EQUIPMENT. TURN OFF AND REMOVE THE ENERGY SOURCE.
ELECTRICAL 480 VOLTS	E5 HPC DEBURR CIRCUIT ELECTRICAL DISCONNECT	PLACE E5 DISCONNECT SWITCH IN THE OFF POSITION AND APPLY SAFETY LOCK. SHUT OFF ELECTRICAL POWER TO THE HPC DEBURR CIRCUITS.	USE A MULTIMETER TO TEST THE 480V ELECTRICAL CIRCUITS TO ENSURE THEY ARE NOT POWERED. THEY SHOULD NOT TURN ON ANY OTHER EQUIPMENT. TURN OFF AND REMOVE THE ENERGY SOURCE.
ELECTRICAL 480 VOLTS	E6 HPC DEBURR CIRCUIT ELECTRICAL DISCONNECT	PLACE E6 DISCONNECT SWITCH IN THE OFF POSITION AND APPLY SAFETY LOCK. SHUT OFF ELECTRICAL POWER TO THE HPC DEBURR CIRCUITS.	USE A MULTIMETER TO TEST THE 480V ELECTRICAL CIRCUITS TO ENSURE THEY ARE NOT POWERED. THEY SHOULD NOT TURN ON ANY OTHER EQUIPMENT. TURN OFF AND REMOVE THE ENERGY SOURCE.
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ELECTRICAL 480 VOLTS	E8 HPC DEBURR CIRCUIT ELECTRICAL DISCONNECT	PLACE E8 DISCONNECT SWITCH IN THE OFF POSITION AND APPLY SAFETY LOCK. SHUT OFF ELECTRICAL POWER TO THE HPC DEBURR CIRCUITS.	USE A MULTIMETER TO TEST THE 480V ELECTRICAL CIRCUITS TO ENSURE THEY ARE NOT POWERED. THEY SHOULD NOT TURN ON ANY OTHER EQUIPMENT. TURN OFF AND REMOVE THE ENERGY SOURCE.
ELECTRICAL 480 VOLTS	E9 HPC DEBURR CIRCUIT ELECTRICAL DISCONNECT	PLACE E9 DISCONNECT SWITCH IN THE OFF POSITION AND APPLY SAFETY LOCK. SHUT OFF ELECTRICAL POWER TO THE HPC DEBURR CIRCUITS.	USE A MULTIMETER TO TEST THE 480V ELECTRICAL CIRCUITS TO ENSURE THEY ARE NOT POWERED. THEY SHOULD NOT TURN ON ANY OTHER EQUIPMENT. TURN OFF AND REMOVE THE ENERGY SOURCE.

MANUFACTURING CELL #2 ELECTRICAL DISCONNECT	
INTERIOR 480 VOLTS	
 E1	PROCEDURE FOR LOCKOUT OUT CIRCUITS TO BE REVERSED DO NOT TURN ON AND APPLY SAFETY LOCK. SHUT OFF ELECTRICAL CIRCUITS TO THE INTERIOR 480V CIRCUITS.
VERIFY PROCEDURE DO NOT TURN ON AND APPLY SAFETY LOCK. SHUT OFF ELECTRICAL CIRCUITS TO THE INTERIOR 480V CIRCUITS.	
REPAIR ELECTRICAL DISCONNECT	
INTERIOR 480 VOLTS	

 E2	PROCEDURE FOR LOCKOUT OUT CIRCUITS TO BE REVERSED DO NOT TURN ON AND APPLY SAFETY LOCK. SHUT OFF ELECTRICAL CIRCUITS TO THE REPAIR 480V CIRCUITS.
VERIFY PROCEDURE DO NOT TURN ON AND APPLY SAFETY LOCK. SHUT OFF ELECTRICAL CIRCUITS TO THE REPAIR 480V CIRCUITS.	

 A1	PROCEDURE FOR LOCKOUT OUT CIRCUITS TO BE REVERSED DO NOT TURN ON AND APPLY SAFETY LOCK. SHUT OFF ELECTRICAL CIRCUITS TO THE AIR SUPPLY VALVE.
VERIFY PROCEDURE DO NOT TURN ON AND APPLY SAFETY LOCK. SHUT OFF ELECTRICAL CIRCUITS TO THE AIR SUPPLY VALVE.	



LOCKOUT TAGOUT PROCEDURE
SAMPLE

Developed by	Reviewed by	Revised by
BRADY	BRADY	

Description: Boiler #1	Equipment #	160-0012
Location: Boiler Room	Bldg. GHO	Revn: 0 Date: N/A Origin Date: 9/3/08

4 LOCKS & TAGS
NEEDED

DANGER

Steam pressure and burn hazard. Ensure steam and heat have dissipated before proceeding.

NEXT AUDIT DUE
SEP 2009

NEXT AUDIT DUE
SEP 2010

NEXT AUDIT DUE
SEP 2011

NEXT AUDIT DUE
SEP 2012

North Wall



South Side View



North West Side View



ALWAYS PERFORM A MACHINE STOP BEFORE LOCKING OUT DISCONNECTS

ID	Source	Location	Method	Check	Device
E-1	Electrical 480V	Disconnect located at the MCC located on North Wall	Move E-1 disconnect to off. Lock out.	Attempt restart at CP-1.	Lockout Hasp and Lock
W-1	Hot Water Supply	Disconnect Above the Boiler. Valve on West Side.	Turn W-1 valve off. Lock out.	Verify pressure has bled off.	Cable Lockout
W-2	Hot Water Return	Disconnect Above the Boiler. Valve on West Side.	Turn W-2 valve off. Lock out.	Verify pressure has bled off.	Cable Lockout
G-1	Gas Natural Gas	Disconnect on West side of Boiler unit.	Turn G-1 valve off. Lock out.	Verify pressure has bled off.	Universal Ball Valve Lockout

CP = CONTROL PANEL E = ELECTRICAL W = WATER P = PNEUMATIC C = CHEMICAL V = VALUE G = GAS S = STEAM

OPENING A GUARD DOES NOT CONSTITUTE A LOCKOUT!

DANGER Any machine modifications must be shown in procedure. Contact facilities to update procedure

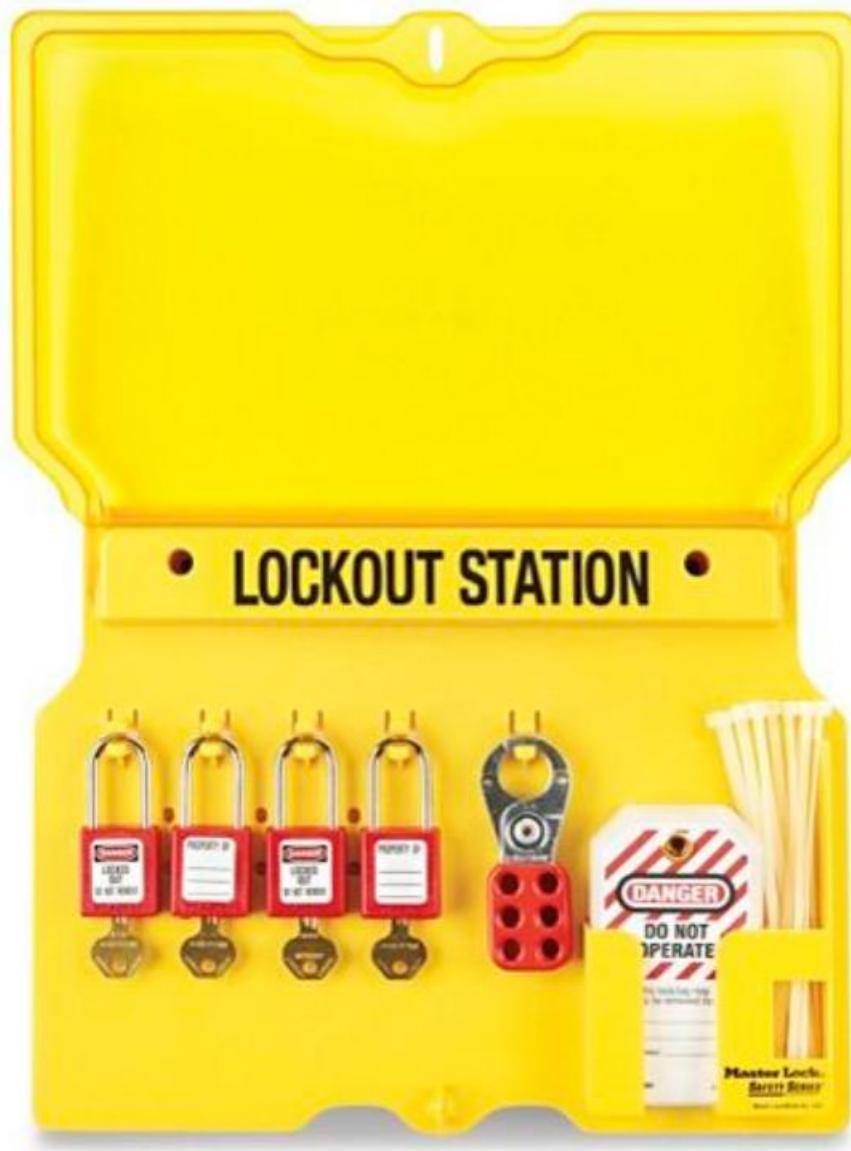
DANGER

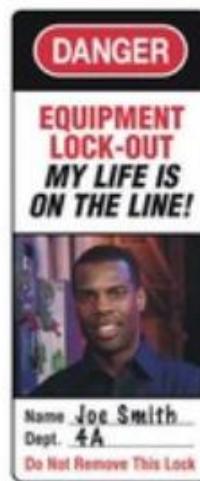
BRADY.

Safety Is Your Responsibility!

800-496-4040









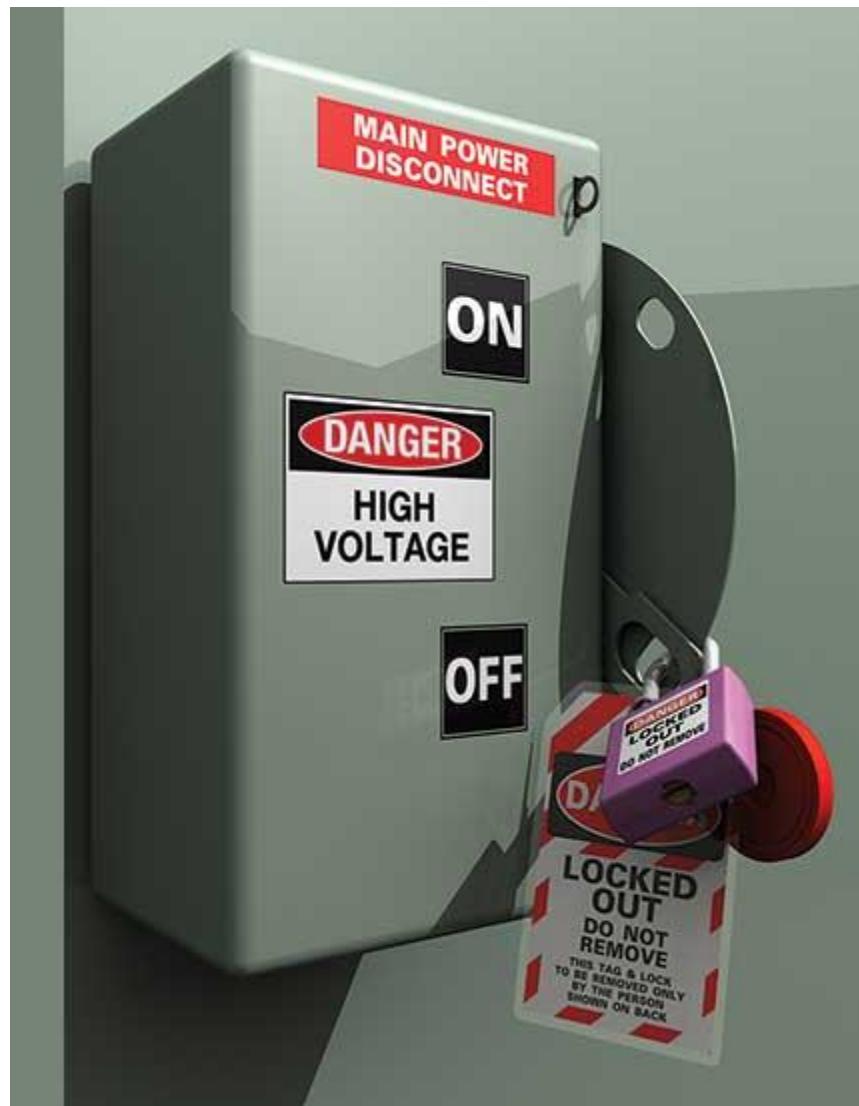




















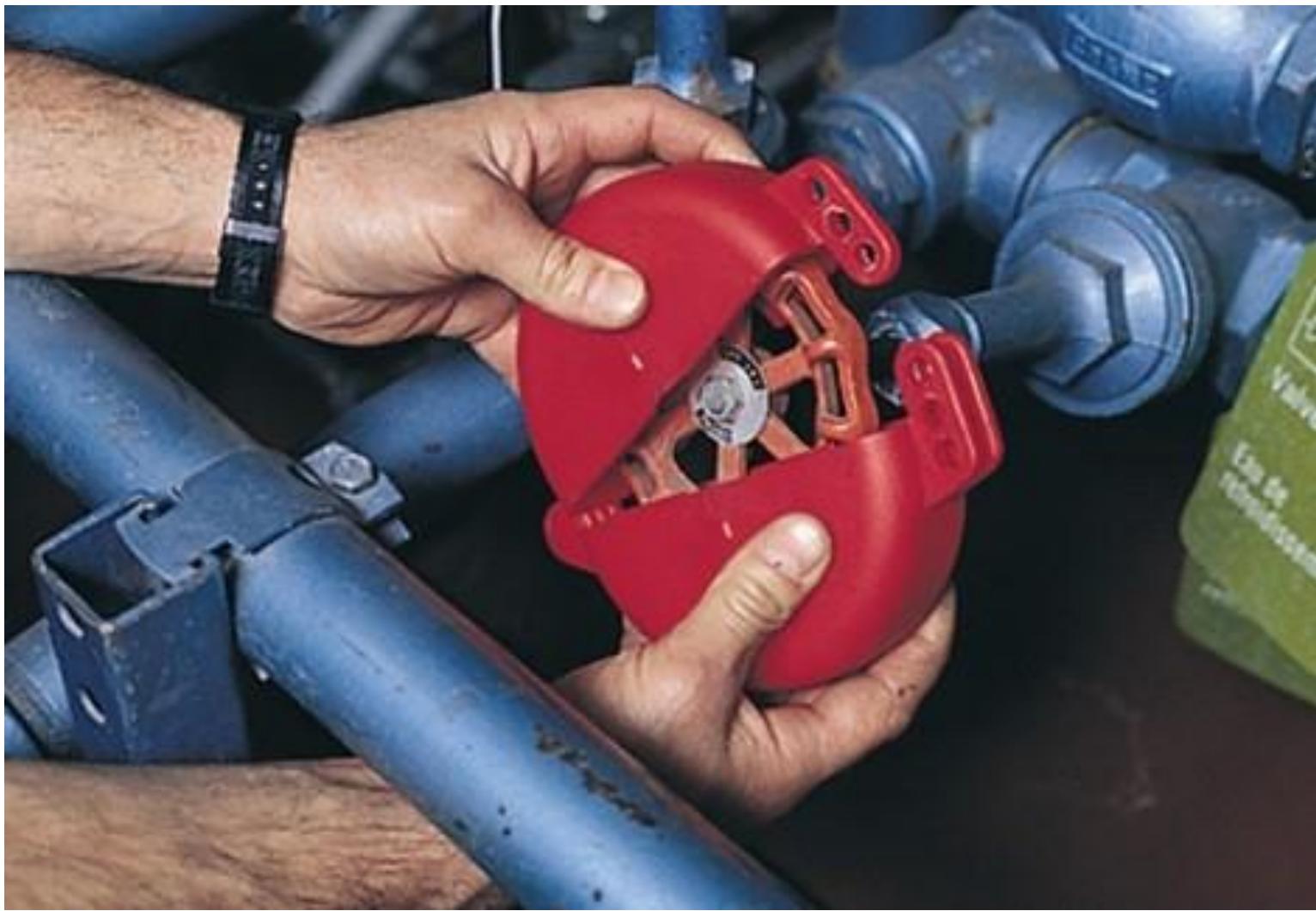


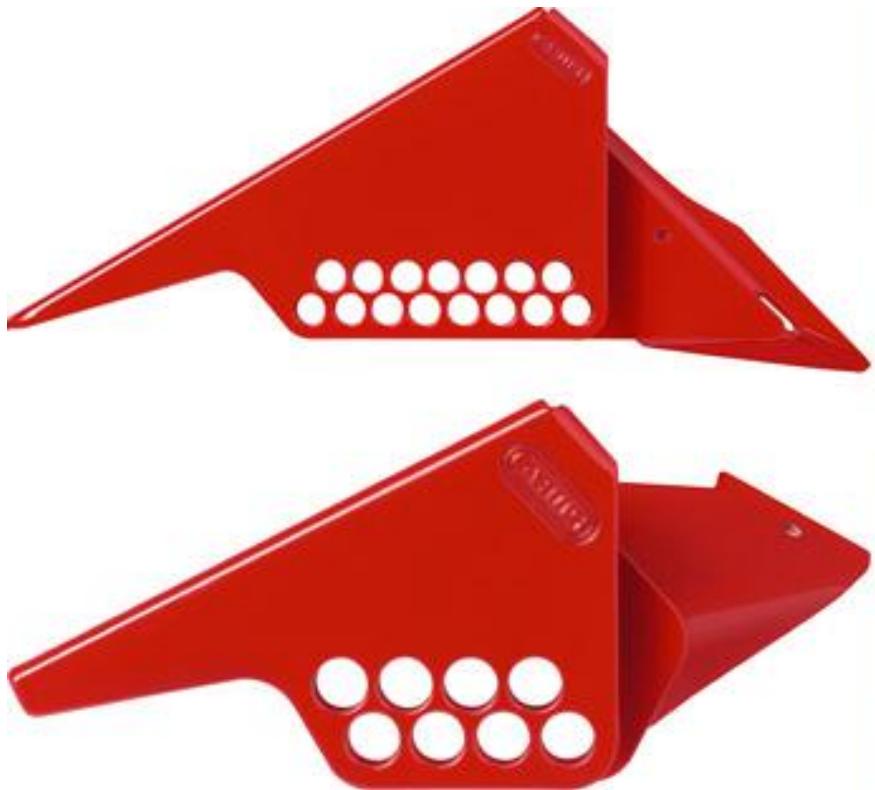






















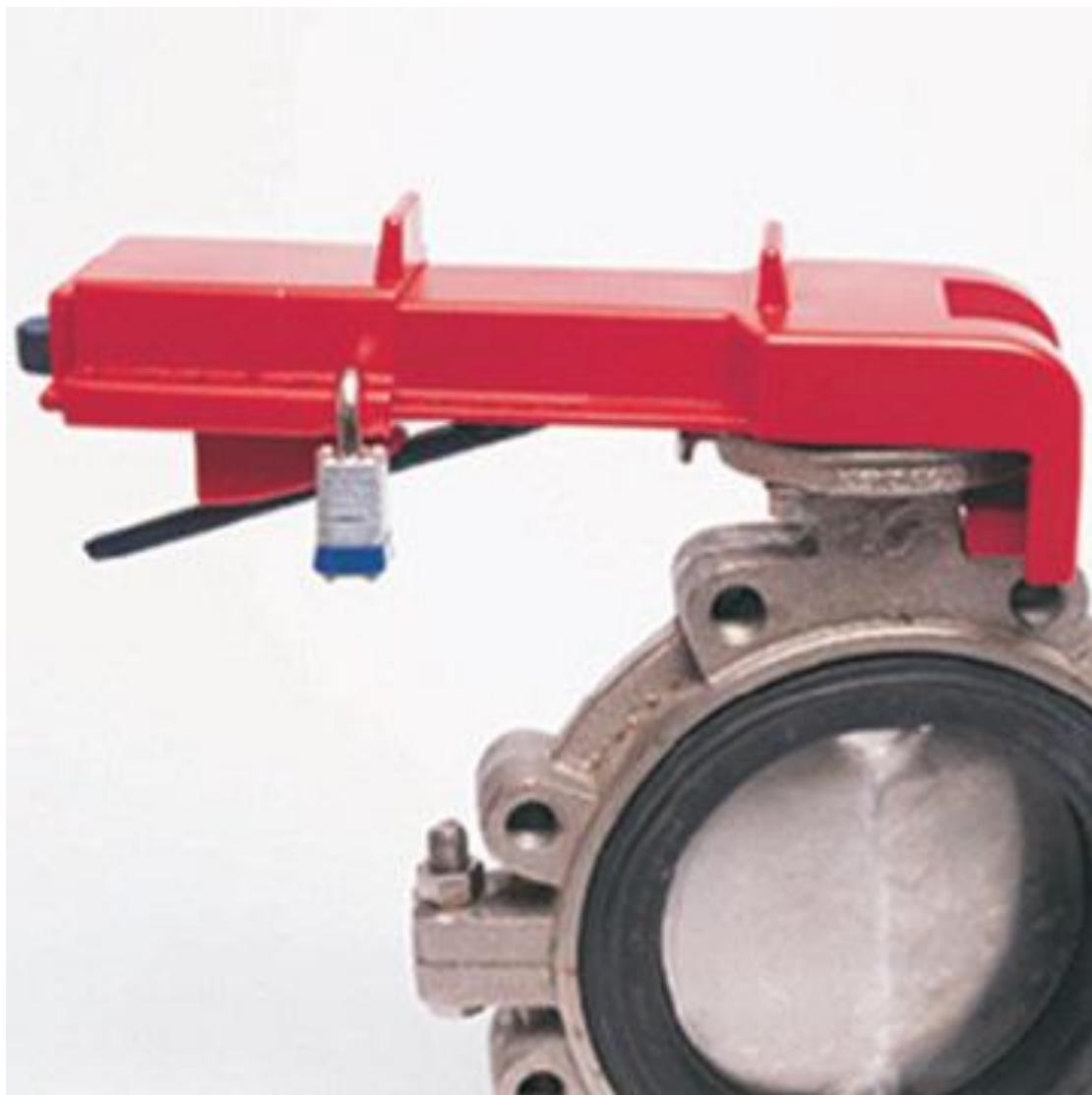


















AGS
CAT 2

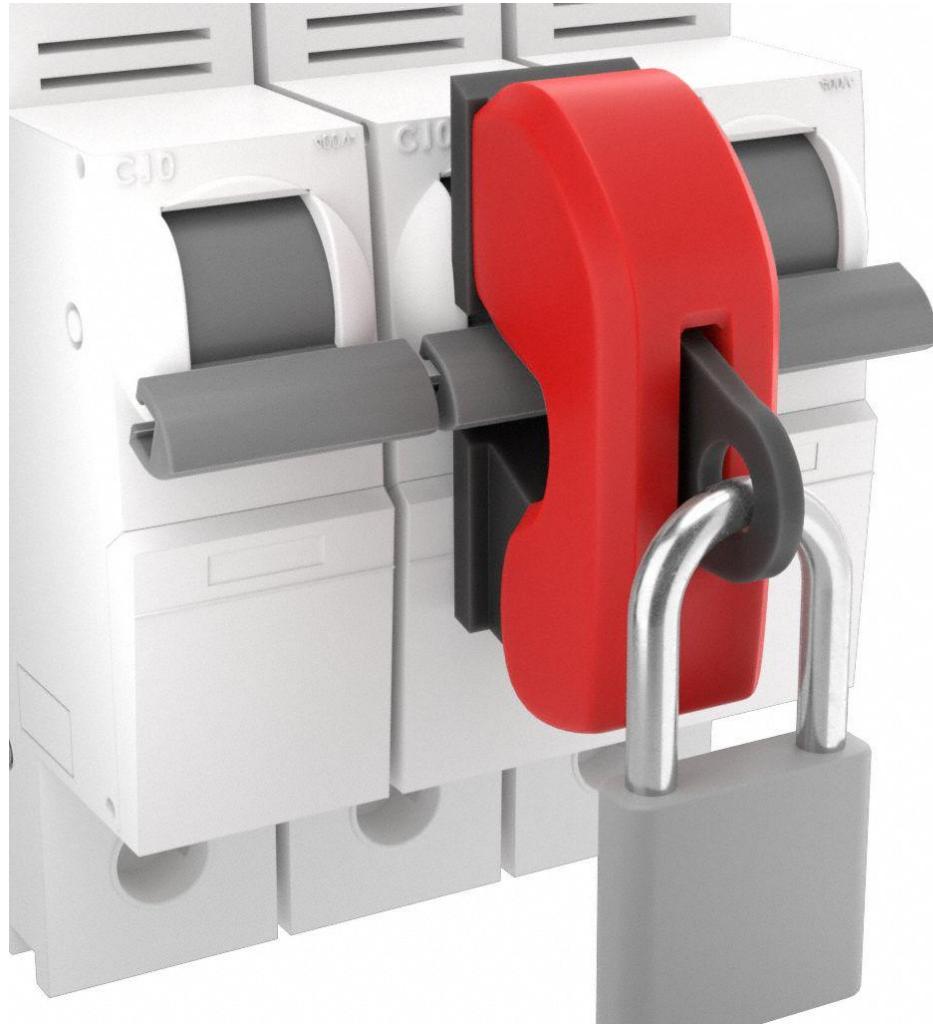




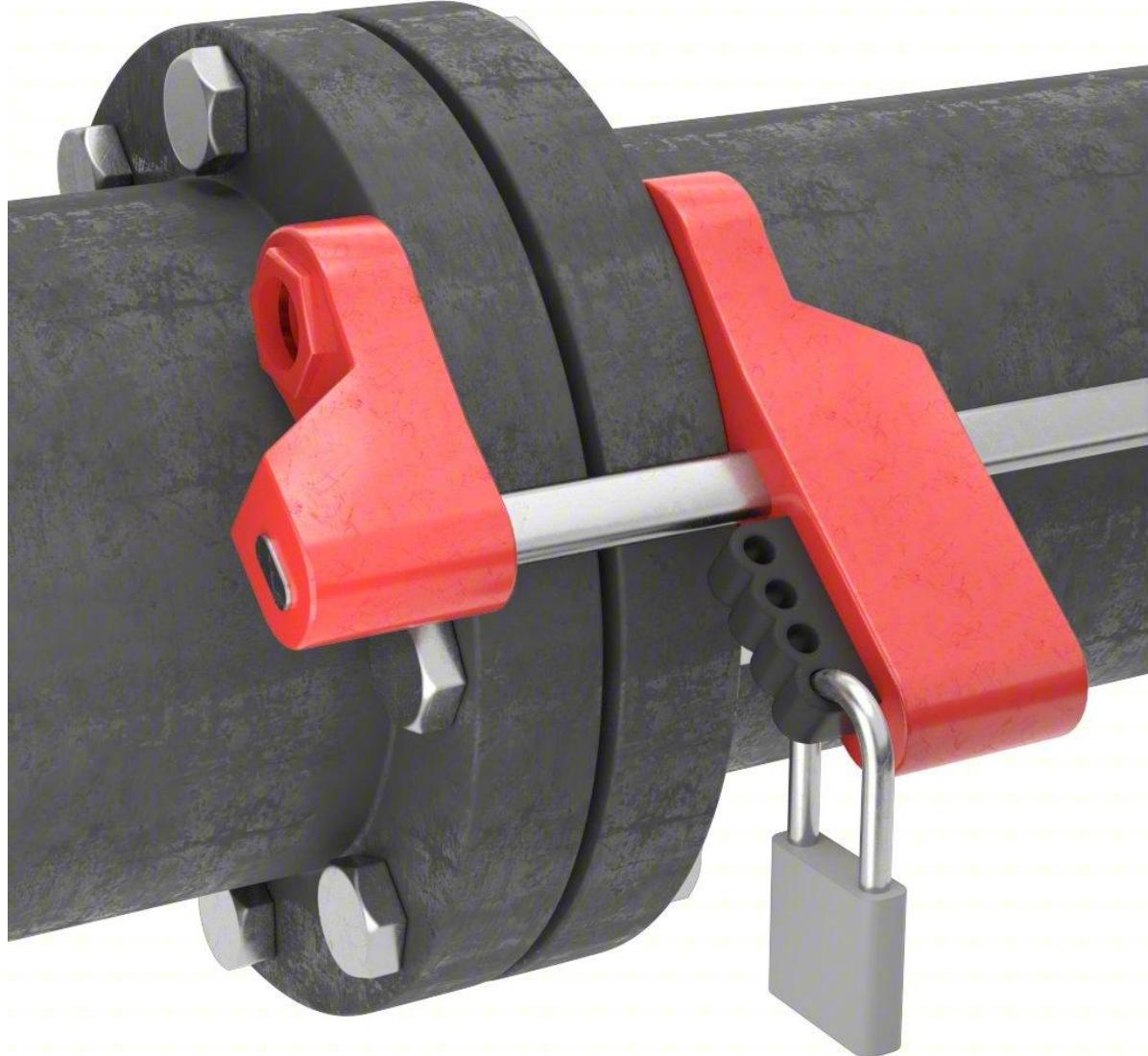
**ES - PL 3W (Pneumatic
Lockout - 3 Way)**





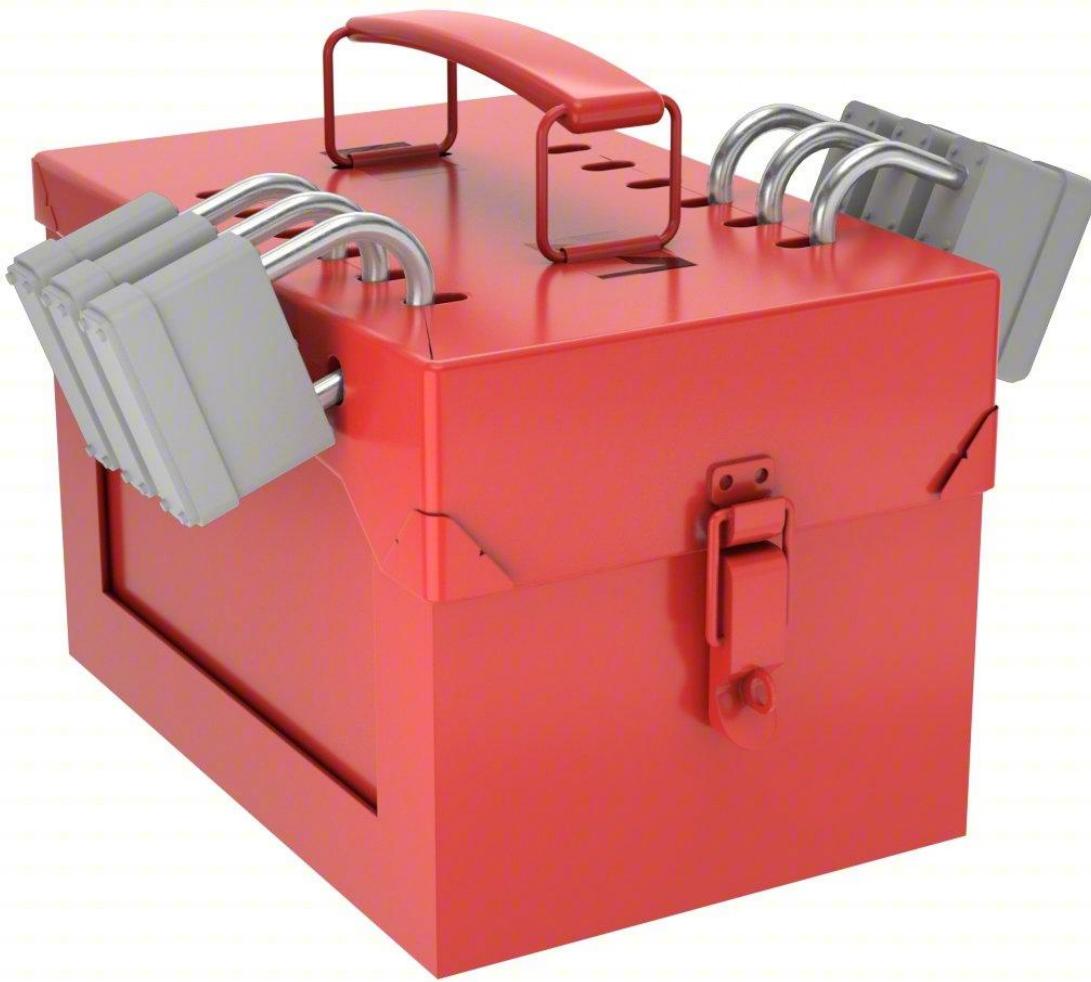




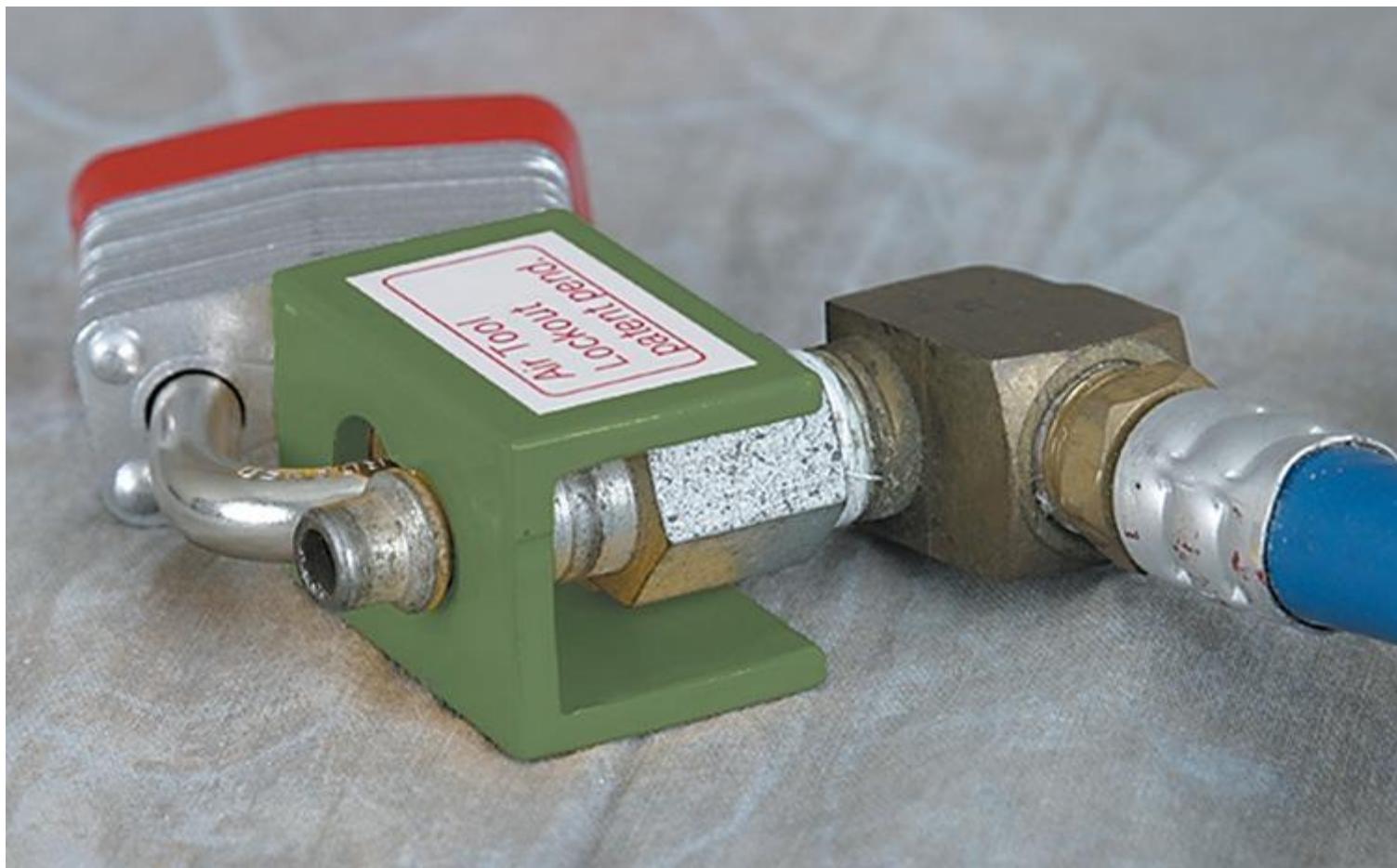














DANGER

**DO NOT START
OR MOVE VEHICLE**

**THIS COVER MAY ONLY BE REMOVED
BY AUTHORIZED PERSONNEL**

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